

Minutes of Great and Little Kimble cum Marsh Parish Council meeting held on Wednesday 9th November 2022 at Kimble Stewart Hall at 7.30pm

Attendance: Cllr John Austin, Cllr Alun Jones, Cllr Delia Burton, Cllr James Crips, Cllr David Williams and Cllr Harvey Alison.

75) Welcome and Apologies: Cllr James Good.

76) Declaration of interest in any item on this agenda by a member: There were none declared.

77) To approve the minutes of the Parish Council Meeting held on the 12th October 2022. Unanimously approved.

78) To consider the approach from Cala Homes. The Parish Council welcomed Cala Homes who are keen to engage with the Parish Council, local community and interested parties on their current planning application for 45 new homes. They explained that, due to landscaping/canopy coverage and drainage requirements, there is currently no room to incorporate a MUGA but were open to suggestions of smaller 'trim trails', signage, play equipment which might be incorporated into the wooded areas. They confirmed that the site will include private and affordable homes and that affordable homes does include both shared ownership and rented homes.

The Parish Council were generally in support of this development and suggested they would probably take over the public land post development as opposed to having a remote management company to maintain this. Cala will keep in contact and are willing to return to meet with the Parish Council at any time.

79) To approve November Payments.

| Payee | Detail | NET | VAT | Gross |
|------------------|----------------------------|-----------------|----------------|-----------------|
| Pauline McBride | October Salary | £428.90 | | £428.90 |
| HMRC | PAYE | £29.40 | | £29.40 |
| SRT | Litterpick September | £120.00 | £24.00 | £144.00 |
| Pauline McBride | Mileage/Stamps/Homeworking | £110.52 | | £110.52 |
| TBS Hygiene | Bin Emptying October | £50.00 | £10.00 | £60.00 |
| TEEC | Annual website charge | £161.29 | £32.26 | £193.55 |
| Mr M Wootten | Remove/fit noticeboard | £250.00 | £50.00 | £300.00 |
| Richard Billyard | Grass Cutting Parish Oct | £947.00 | | £947.00 |
| Richard Billyard | Grass Cutting Church Oct | £150.00 | | £150.00 |
| Cashplus Card | Reinstate Balance | £19.16 | £3.83 | £22.99 |
| TOTAL | | £2266.27 | £120.09 | £2386.36 |

It was noted that Richard Billyard's invoices had arrived after the meeting pack had been distributed but were included and approved at the meeting.

It was also noted that both TEEC and Mr M Wootten were 'new suppliers' as far as Lloyds Bank are concerned and had therefore been set up to be paid online for the first time this month.

November Payments were noted and approved.

80) Planning Applications, appeals and injunctions plus any updates of allocated sites as included in the Neighbourhood plan

22/07614/FUL: Grove Farm Grove Lane Great Kimble. Householder application for construction of two storey front, front open porch, first floor side extension, garage conversion, flat roof over existing single storey extension and fenestration alterations (alternative scheme to 22/07079/FUL). The Parish Council have no comment to make.

Action: Clerk

Change of Status:

22/06685/FUL: Flint Cottage Church Lane Great Kimble. Application Permitted.

22/06643/FUL: 7 Grange View Askett. Application Permitted.

81) Kimble Stewart Hall: Cllr Burton reported that she had been unable to attend the latest meeting and that there is nothing new to report at this time.

82) Community Board Report: Cllr Williams that the PID had to be approved yet again and that the whole process appears to be never ending and bureaucratic.

83) Marsh Kerbing/Pinch Point Project update: Cllr Williams/Cllr Jones suggested the possibility of using CIL funds to get this project moving. Although Transport for Buckinghamshire have approved the project, the process is linked with the Community Board and, as mentioned above, has been bureaucratic and has been ongoing for far too long.
Cllr Jones to liaise with Clerk in order to obtain quotes.

84) To note the Internal and External Audit Position. The clerk had sent an email to councillors, prior to the meeting, to explain the difference and current position with both internal and external auditors. It was clarified that Jane Olds had been reappointed as the Internal Auditor and PFK Littlejohn would remain as the External Auditor.

85) To update on Lloyds bank entry and approval status. Cllr Austin confirmed that, without completing any forms, he had been able to log on and see that both he and Cllr Burton had approval access and that he had been able to remove the Clerks full access and reduce it to entry only. The Clerk confirmed that she had entered the November payments and that they were showing as 'awaiting approval'. Cllr Williams asked about having to recomplete forms that he had already completed twice before. The clerk explained that, as Cllr Williams is actually a bank signatory, there are no forms to complete and that it only required logging on to request online access via the link previously emailed.

Cllr Williams to request online internet banking access.

In relation to a new signatory request for Cllr Good, Cllr Austin mentioned that new signatories can be requested online if all details are known. The clerk had already completed this new signatory request form and obtained signatories from Cllr Austin and Cllr Burton. **Clerk to liaise with Cllr Good to obtain his signatory and get the forms posted back to Lloyds bank.**

86) To update on current defibrillator product recall position. The clerk had emailed an explanation, prior to the meeting, which outlined the product recall situation. Battery packs were showing as full when they might not be. Having checked the software version on both defibrillators, the Clerk was able to confirm they are both later software versions and so not affected by the product recall.

87) To discuss first draft on 2023/2024 budget. A first draft budget had been prepared and circulated by the clerk. Cllr Austin suggested that Cllrs take this offline. **Cllr Austin will review/comment and pass on to all Cllrs for their input.**

88) To discuss CIL fund status and potential expenditure. The clerk had circulated the current CIL position, noting dates when funds had been received and dates by which the funds needed to be spent. If not spent within 5 years of receipt, the County Council can ask for them back. An explanation of exactly what CIL funds can be used for was also included. It was noted that playground equipment due to be received and pay for soon would count towards CIL expenditure and that, with the Marsh Kerbing project, the Parish would have no problems in using the CIL funds.
Clerk to keep a note of any CIL expenditure and continue to report on status.

89) To consider putting tree bark on the footpath by train tracks for winter safety reasons. Cllr Burton had suggested the Parish Council might fund and undertake this. Cllr Jones mentioned the Buckinghamshire Footpath Officer might be a more appropriate contact to request this from, especially with any Health and Safety or insurance liability issues that might arise. (Cllr Jones can be contacted if any issues in finding details of the Bucks Footpath Officer) **Cllr Burton to provide exact footpath locations to Clerk. Clerk to request from Footpath Officer.**

90) To consider replacement football net options. Cllr Burton explained that the football nets had been damaged again by children climbing on them. It was discussed that they do need to be replaced otherwise balls will become a danger by falling into the busy main road. Several options were discussed and the decision was taken to replace with the stronger steel 'anti vandalism' nets at a cost of £527.00. **Clerk to order from amazon and to include this as part of CIL expenditure.**

91) Correspondence, reports and Issues (for information only).

An issue of flooding was raised which has previously been reported a number of times, to The Environment Agency, with no success. It was agreed to try again via Footpaths Officer, mentioning that the issue had previously been reported to Environmental Health. **Cllrs will give Clerk a suggested wording and a soft copy outlining the exactly location. Clerk will then write to Footpath Officer with this information.'**

Clerk mentioned the contact details for the site manager from Hayfield Homes needed to be advertised to local residents. It was agreed this should go on webpage, whatsapp and newsletter. **Clerk to update website with news item. Clerk to pass details to Sue Howgate for inclusion in the newsletter. Cllr Burton to put out a whatsapp message.**

Clerk mentioned the last minute request from NALC for information relating to The Government Levelling Up program. Since this was due to be completed by 5pm on 10/11/2022 it was deemed too late for any input.

Clerk informed that Jane Olds has received our terms of engagement and has issued a very large internal audit questionnaire for completion by the end of November. The clerk has asked for an extension since she felt (and Cllrs agreed) that this should be reviewed before, and agreed at, next meeting. **Clerk will complete the pack, with assistance from Cllrs if necessary, and distribute prior to next meeting.**

Clerk requested agreement to reply positively to Tim Adams re the woodland grant planning application. All agreed. **Clerk to respond with thanks and saying we are supportive.**

92) To confirm the date and time of next Parish Council Meeting: 14th December, 2022

Meeting closed at 8.45pm

Chairman.....

Date: